

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING
MINUTES
April 12, 2017**

This meeting was advertised in the Hunterdon County Democrat, notice posted in the Alexandria Township Municipal Offices and the Alexandria Township Website, (www.alexandrianj.gov) as required by the Open Public Meetings Act.

Meeting Called to order at 7:49 PM.

ROLL CALL:

PRESENT: Committeewoman Garay, Committeeman Pfefferle, Mayor Abraham, Township Attorney Dragan

ABSENT: None

FLAG SALUTE:

TOWNSHIP COMMITTEE OVERSIGHT REPORTS:

Environmental Commission/Health Dept. Oversight-Comm. Garay

- Stream Clean-up is scheduled for April 15th
- Dove Presentation was held March 31st at the Lester D. Wilson Library
- Assisting with Community Day. Will have a tent and Snakes and Scales will do a presentation.

Personnel/Park & Rec Oversight-Mayor Abraham

- Fishing Derby is scheduled for April 22nd at Brunner's Pond
- Walking bridge will be replaced this summer. No permits are required by the NJ DEP. Repairs will be covered under Permit by Rule. Township will cost share with Park/Rec. Park/Rec will pay for materials and the DPW will do the labor. The DPW will need to set up a working schedule with Park/Rec prior to the start of the repair.
- Repairing the basketball poles
- Community Day is scheduled for June 10th (Rain date June 11th). The Girl Scouts will be hosting this event at the park. The night will be capped off with a movie.
- A volleyball court is being planned as an Eagle Scout project at the park.
- The bocce ball courts will be cleaned up.
- Bike racks are going to be installed near the municipal building and the pavilion by an Eagle Scout candidate. The DPW recommended that a bike rack be installed on the black top near the municipal building to deter motorists from driving on the grass to access Route 519.

Finance/DPW Oversight-Comm. Pfefferle

- Met on Senator Stout Road with DPW Foreman Griffith. Discussed just striping the road at this time for cost effectiveness as a first solution. Will reach out to the State Police for accident reports of this intersection. A new center line has been marked out. Also, met with Township Engineer Chris Kastrud about the drainage on Senator Stout Road.
- The DPW have staked out where the trees will be planted by the DPW garage. Trees are to be donated and DPW Foreman Griffith will need to advise the Township Committee as to the type of trees being donated. The stakes look to be too close to the road. The Township Committee suggests that the trees be staggered rather than linear as proposed at this time.

PUBLIC COMMENT FOR AGENDA RELATED MATTERS ONLY:

None

BUDGET INTRODUCTION:

CFO Hart prepared a slide presentation that Mayor Abraham went through. Highlights of the slide presentation:

- Budget funds all essential Township programs, services, roads, debt service obligations, pension obligations, shared services with local courts, maintain parks, recreation, open space areas, and capital improvements.
- Total Anticipated Revenue for 2017 is \$2,913,814. 88
- Biggest amount of revenue comes from the tax levy 54.8 % and surplus 15.4%
- Total Controllable Costs \$ \$1,867,402.00
- Total Obligated Costs \$ 1,046,413.00
- Total Capital Plan Funding \$525,000.00

Breakdown:

Road Reconstruction \$300,000.00

Oil & Chip Program \$100,000.00

Asphalt Repairs \$ 50,000.00

Storage Tank \$ 75,000.00

- Tax Rate will Increase by 1 cent
- Tax Rate Effect on Avg. Home of \$500,000.00 is \$48.00 per year for 2017

Breakdown:

Total Net Value Assessed \$716,410,763

Total Budget w/ Grants \$ 2,913,815

Municipal Levy \$ 1,604,131

Tax Rate .2239

Average House \$500K Annual Tax \$ 1,120.00

Per Month \$ 93.00

Mayor Abraham noted that there is a yearly shortfall of \$300,000.00 in the capital plan. This year the Township can borrow from unexpended capital projects, but next year the Township will not have that option. The budget adoption will be held on Wednesday, May 10th at 7:35 PM.

Comm. Pfefferle made a motion, seconded by Comm. Garay to approve the Budget Introduction as prepared by CFO Hart.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Comm. Garay made a motion, seconded by Comm. Pfefferle to approve Budget Related Resolutions 2017-043 through 2017-048.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

***RESOLUTION 2017-043 OF THE TOWNSHIP OF ALEXANDRIA , COUNTY OF HUNTERDON
, STATE OF NEW JERSEY TO INCLUDE "MUNCIPAL ALLIANCE GRANT" AS AN ITEM OF
GENERAL REVENUE IN THE 2017 BUDGET***

WHEREAS, the Township of Alexandria desires to anticipate as an item of general revenue with prior written consent of the Director of Local Government Services in the amount of \$20,777.00.

THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Alexandria that the prior written consent of the Director of Local Government Services be requested to include as an item of general revenue in the 2017 Budget under the following caption:

Municipal Alliance Grant

BE IT FURTHER RESOLVED and TWO certified copies of this Resolution be forwarded to the Office of the Director of Local Government Services.

**RESOLUTION 2017-044 OF THE TOWNSHIP OF ALEXANDRIA , COUNTY OF HUNTERDON
, STATE OF NEW JERSEY TO INCLUDE "GENERAL CAPITAL FUND RESERVE TO PAY
BONDS" AS AN ITEM OF GENERAL REVENUE IN THE 2017 BUDGET**

WHEREAS, the Township of Alexandria desires to anticipate as an item of general revenue with prior written consent of the Director of Local Government Services in the amount of \$9,576.00.

THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Alexandria that the prior written consent of the Director of Local Government Services be requested to include as an item of general revenue in the 2017 Budget under the following caption:

General Capital Fund Reserve to Pay Bonds

BE IT FURTHER RESOLVED and TWO certified copies of this Resolution be forwarded to the Office of the Director of Local Government Services.

**RESOLUTION 2017-045 OF THE TOWNSHIP OF ALEXANDRIA , COUNTY OF HUNTERDON
, STATE OF NEW JERSEY TO INCLUDE "GENERAL CAPITAL FUND RESERVE TO PAY
BONDS 2012 ISSUE" AS AN ITEM OF GENERAL REVENUE IN THE 2017 BUDGET**

WHEREAS, the Township of Alexandria desires to anticipate as an item of general revenue with prior written consent of the Director of Local Government Services in the amount of \$18,923.00.

THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Alexandria that the prior written consent of the Director of Local Government Services be requested to include as an item of general revenue in the 2017 Budget under the following caption:

General Capital Fund Reserve to Pay Bonds 2012 Issue

BE IT FURTHER RESOLVED and TWO certified copies of this Resolution be forwarded to the Office of the Director of Local Government Services.

RESOLUTION 2017-046 OF THE TOWNSHIP OF ALEXANDRIA , COUNTY OF HUNTERDON

**, STATE OF NEW JERSEY TO INCLUDE "GENERAL CAPITAL FUND BALANCE" AS AN ITEM
OF GENERAL REVENUE IN THE 2017 BUDGET**

WHEREAS, the Township of Alexandria desires to anticipate as an item of general revenue with prior written consent of the Director of Local Government Services in the amount of \$4,850.00.

THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Alexandria that the prior written consent of the Director of Local Government Services be requested to include as an item of general revenue in the 2017 Budget under the following caption:

General Capital Fund Balance

BE IT FURTHER RESOLVED and TWO certified copies of this Resolution be forwarded to the Office of the Director of Local Government Services.

**RESOLUTION 2017-047 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY TO DEFER \$2,500,000.00 OF SCHOOL TAXES**

WHEREAS, regulations of the State of New Jersey provide for the deferral of school taxes in an amount not to exceed fifty percent of the annual school tax levy when such taxes are raised on a fiscal year basis (school year July 1 through June 30); and

WHEREAS, said taxes subject to deferral have not been requisitioned by or paid to the school district; and

WHEREAS, it is the desire and intent of the governing body of the Township of Alexandria, County of Hunterdon, to avail the Township of the deferral as permitted by regulations promulgated by the Local Finance Board, Division of Local Government Services, New Jersey Department of Community Affairs; and

WHEREAS, fifty percent of the school tax levy of the Alexandria Township School District is \$4,250,682.00

NOW THEREFORE BE IT RESOLVED that the Mayor and Committee of the Township of Alexandria, County of Hunterdon, hereby authorize the Chief Financial Officer of the Township to defer \$2,500,000.00 of school taxes as permitted by the aforementioned regulation; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Chief Financial Officer of the Township and the Director of the Division of Local

**RESOLUTION 2017-048 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY TO DEFER \$1,000,000.00 OF SCHOOL TAXES**

WHEREAS, regulations of the State of New Jersey provide for the deferral of school taxes in an amount not to exceed fifty percent of the annual school tax levy when such taxes are raised on a fiscal year basis (school year July 1 through June 30); and

WHEREAS, said taxes subject to deferral have not been requisitioned by or paid to the school district; and

WHEREAS, it is the desire and intent of the governing body of the Township of Alexandria, County of Hunterdon, to avail the Township of the deferral as permitted by regulations promulgated by the Local Finance Board, Division of Local Government Services, New Jersey Department of Community Affairs; and

WHEREAS, fifty percent of the school tax levy of the Alexandria Township School District is \$2,540,686.50

NOW THEREFORE BE IT RESOLVED that the Mayor and Committee of the Township of Alexandria, County of Hunterdon, hereby authorize the Chief Financial Officer of the Township to defer \$1,000,000.00 of school taxes as permitted by the aforementioned regulation; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Chief Financial Officer of the Township and the Director of the Division of Local Government Services, Department of Community Affairs.

OLD BUSINESS:

- Penneast Pipeline
Environmental Commission Member Jackie Freedman was present and noted that the final impact statement was released. Citizens against the Pipeline will be placing additional information on their website regarding the impact statement. There have been various Senators from New Jersey who are getting involved with stopping the pipeline such as Sen. Cory Booker. FERC has not appointed a 3rd Commissioner to date.

- Ordinance 2017-003 To Exceed the Municipal Budget Appropriation Limits and to Establish a Cap-**2nd Reading**

Comm. Garay made a motion, seconded by Comm. Pfefferle to open public comment for Ordinance 2017-003.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

As there were no public comments, Comm. Pfefferle made a motion, seconded by Comm. Garay to close open public comment for Ordinance 2017-003.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Comm. Pfefferle made a motion, seconded by Comm. Garay to adopt Ordinance 2017-003.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

**ORDINANCE 2017-003 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to .5 (.5%) unless authorized by Ordinance to increase it to three and one-half percent (3.5%) over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by Ordinance, appropriate the difference between the amount of its actual final appropriation and the three and one-half (3.5%) percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Alexandria in the County of Hunterdon finds it advisable and necessary to increase its 2017 budget by up to three and one-half percent (3.5%) over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a three and one-half percent (3.5%) increase in the budget for said year, amounting to \$57,826.39 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Alexandria, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the 2017 budget year, the final appropriations of the Township of Alexandria shall, in accordance with this Ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$67,464.12, and that the 2017 municipal budget for the Township of Alexandria be approved and adopted in accordance with this Ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

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- Ordinance 2017-004 Fixing the Salaries of the Various Officers and Employees of the Township for the year 2017-**2nd Reading**

Comm. Garay made a motion, seconded by Comm. Pfefferle to open public comment for Ordinance 2017-004.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

As there were no public comments, Comm. Garay made a motion, seconded by Comm. Pfefferle to close open public comment for Ordinance 2017-004.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Comm. Garay made a motion, seconded by Comm. Pfefferle to adopt Ordinance 2017-004.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

**ORDINANCE # 2017-004 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY FIXING THE SALARIES OF THE VARIOUS OFFICERS
AND EMPLOYEES OF TOWNSHIP FOR THE
YEAR 2017**

BE IT ORDAINED, by the Township Committee of the Township of Alexandria, in the County of Hunterdon, and State of New Jersey as follows:

SECTION 1. The schedule of salaries for the various officers and employees of the Township shall be as follows:

SALARY RANGE		
TITLE		
Township Committeemen	0	10,000.00
Township Clerk	40,000.00	70,000.00
Deputy Clerk	10,000.00	20,000.00
Chief Financial Officer	25,000.00	45,000.00
Assistant to the CFO	10,000.00	20,000.00
Tax Assessor	25,000.00	40,000.00
Tax Collector	25,000.00	40,000.00
Zoning Officer	7,000.00	12,000.00
Registrar of Vital Statistics	1,000.00	3,000.00
Deputy Registrar	100.00	500.00
Percolation Test Witness	PER FEE SCHEDULE	
Planning Board Recording Clerk	20.00 Per Hour	30.00 Per Hour
Planning Board Recording Clerk	200.00 Per Meeting	300.00 Per Meeting
Board of Adjustment Secretary	20.00 Per Hour	30.00 Per Hour
Board of Adjustment	200.00 Per Meeting	300.00 Per Meeting

Secretary		
Board of Health Secretary	1,000.00	2,500.00
Emergency Mgmt. Coordinator/911 Coordinator	2,000.00	4,000.00
Deputy Emergency Mgmt. Coordinator	400.00	900.00
Fire Prevention Official	6,000.00	10,000.00
Clerical Help	10.00 Per Hour	25.00 Per Hour
Dept. of Public Works Personnel		Per signed Contract
Recycling/Dumpster Attendant	2,000.00	6,000.00
Construction Official	30.00 Per Hour	60.00 Per Hour
Building Dept. Technical Assistant	20,000.00	35,000.00
Plumbing Sub Code Official	30.00 Per Hour	60.00 Per Hour
Electrical Sub Code Official	30.00 Per Hour	60.00 Per Hour
Electrical Inspector	30.00 Per Hour	60.00 Per Hour
Fire Code Official	30.00 Per Hour	60.00 Per Hour
Fire Sub Code Official	30.00 Per Hour	60.00 Per Hour
Municipal Court Judge	4,000.00	10,000.00
Municipal Court Administrator	4,000.00	12,000.00
Deputy Court Administrator	1,000.00	5,000.00
Municipal Court Prosecutor	3,000.00	10,000.00
Public Defender	750.00	2,500.00
Court Security	50.00	1,500.00
Clerical Assistance	10.00	25.00
Senior Working Foreman	10.00 Per Hour	\$100.00 Per Hour
Dog Warden		Per Contract
Custodial	5,000.00	10,000.00
Housing Administrator	0	5,000.00
Township Administrator	10,000.00	20,000.00
Municipal Clerk Special Meetings	200.00 Per Meeting	300.00 Per Meeting

All authorized township officials or employees of the township while on official business for the township, when a sworn voucher is approved by the Township Committee, shall be paid per IRS publication per mile for use of their own personal vehicle.

Section 2: Health benefits are paid for full-time employees with scheduled work hours over 32 hours per week, with state mandated employee contributions per N.J.S.A. Chapter 78 P.L.211

Section 3: This Ordinance shall take effect immediately upon final adoption and publication according to law.

- Ordinance 2017-005 Dog License Fee Increase-**2nd Reading**

Comm. Garay made a motion, seconded by Comm. Pfefferle to open public comment for Ordinance 2017-005.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Mayor Abraham noted that the cost for a dog license needs to be increased from \$8.00 spayed-neutered/\$11.00 non-spayed/non-neutered to \$15.00 spayed/neutered and \$18.00 non-spayed/non-neutered. The late fees will increase from \$10.00 per dog to \$25.00 per dog. Former Mayor Fuerstenberger questioned the increase of fees. Mayor Abraham noted that the fees collected for dog licenses need to cover the Animal Control Services. The dog fund has been approximately \$6,000.00 in arrears for the past two years and the Township Auditors have recommended we increase the license fees. Township Administrator/Clerk Bobrowski asked all the Townships in Hunterdon County what they charge for dog licenses and this increase of fees will bring the Township in line with what other Townships are charging. Comm. Pfefferle made a motion, seconded by Comm. Garay to close open public comment for Ordinance 2017-005.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Comm. Pfefferle made a motion, seconded by Comm. Garay to adopt Ordinance 2017-005.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

**AN ORDINANCE AMENDING A PORTION OF CHAPTER 59 OF THE CODE OF THE
TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON AND STATE OF NEW JERSEY
PERTAINING TO DOG LICENSING FEES**

Ordinance # 2017- 5

BE IT ENACTED AND ORDAINED by the Township Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey that the following amendments shall be made to Chapter 59 of the Code of the Township of Alexandria, entitled "Animals". Additions are indicated thus and deletions are indicated [thus].

SECTION 1. Article II "Dogs", Section 59-5 entitled "Fees" shall be amended as follows:

A. The person applying for the license and registration shall pay the sum of [~~\$8~~] \$15 for the license and registration tag for each neutered or spayed dog and for each annual renewal thereof; provided, however, that any person applying for a license and registration tag after [the last day of April] February 12th in any year shall pay a fee therefor in accordance with the following schedule: [~~\$10~~] \$25.00.

B. The person applying for the license and registration shall pay the sum of [~~\$11~~] \$18 for the license and registration tag for [all] each non-neutered or non-spayed dog and for each annual renewal thereof; provide, however, that any person applying for a license and registration tag after [the last day on April] February 12th in any year shall pay a fee thereof in accordance with the following schedule: [~~\$18~~] \$25.00.

SECTION 2. This ordinance supersedes any ordinances, sections or portion(s) of Ch. 59 of the Alexandria Township Code or any other Township ordinance or portion of the Code inconsistent herewith.

SECTION 3. All other language contained in Chapter 59 of the Alexandria Township Code not specifically changed by this ordinance amendment shall remain in full force and effect.

SECTION 4. If the provision of any article, section, subsection, paragraph, subdivision or clause of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such order or judgment shall not affect, impair or invalidate the remainder of any such article, section, subsection, paragraph, subdivision or clause and, to this end, the provisions of this ordinance are hereby declared to be severable.

SECTION 5. Upon final passage, this ordinance shall be published in accordance with the law. However, it shall take effect on January 1, 2018.

NEW BUSINESS:

- Resolution 2017-040 Tonnage Report for 2016

Comm. Pfefferle made a motion, seconded by Comm. Garay to approve Resolution 2017-040.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2017-040 OF THE TOWNSHIP OF ALEXANDRIA,
COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR THE
2016 TONNAGE GRANT APPLICATION**

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L. 1987, c.102 has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection and Energy is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2016 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and indicate the assent of the Township of Alexandria to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure that the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria that Alexandria Township hereby endorses the submission of a municipal

Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection and Energy and designates Michele Bobrowski, Alexandria Township Recycling Co-Coordinator, to ensure that the said application is properly filed.

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant is deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

- Refund of Building Permit 234 Quaker Lane, Pittstown, NJ-Applied to Wrong Township. Refund of Permit less 20% for Plan Review Fee

Comm. Pfefferle made a motion, seconded by Comm. Garay to approve a refund for the above property in the amount of \$54.40.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

- Resolution 2017-041 Salary *Amendment* for 2017

Comm. Pfefferle made a motion, seconded by Comm. Garay to approve Resolution 2017-041.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

RESOLUTION # 2017- 041 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO FIX THE SALARIES OF THE VARIOUS OFFICERS AND EMPLOYEES FOR THE YEAR 2017 (AMENDED)

Township Committeemen	\$ 4,223.82
Township Clerk	\$ 55,458.76
	Plus \$213.30Special Mtg.
Township Administrator	\$ 12, 750.00
Chief Financial Officer	\$ 30,600.00
Asst. to the CFO	\$ 14,637.00

Tax Assessor	\$ 33,870.00
Tax Collector	\$ 30,110.51
Zoning Officer	\$ 9,460.20
Registrar of Vital Statistics	\$ 1,752.48
Deputy Registrar	\$ 373.30
Percolation Test Witness	Per Ordinance
Planning Board Recording Clerk	\$ 20.91 per hour Plus \$209.10 per meeting
Board of Adjustment Secretary	\$ 20.91 per hour Plus \$209.10 per meeting
Board of Health Secretary	\$ 1,459.05
Dog Warden	Per Contract
Office Cleaning	\$ 5,490.97
Emergency Mgmt. 911 Coordinator	\$ 3,082.59
Deputy Emergency Mgmt. Coordinator	\$ 640.16
Clerical Help	\$ 10.00 to \$25.00 per hour
Public Works Personnel	Per Union Contract
Recycling Coordinator-PW	\$ 2,191.96
Recycling Coordinator -Office	\$ 2,191.96
Construction Official	\$ 50.86 per hour
Construction Sub-Code Official	\$ 44.94 per hour
Building Dept. Technical Assistant	\$ 18.47 per hour
Plumbing Sub-Code Official	\$ 50.86 per hour
Electrical Sub-Code Official	\$ 42.57 per hour
Electrical Inspector	\$ 37.70 per hour
Fire Sub-Code Official	\$ 44.94 per hour
Fire Inspector	\$ 44.94 per hour
Fire Prevention	\$ 7,998.86
<u>Court Pending final agreement among Mayors</u>	
Municipal Court Judge	\$ 9,146.25
Municipal Court Administrator	\$ 14,040.00
Municipal Court Prosecutor	\$ 7,615.22
Public Defender	\$ 1,429.05
Bench Recording Secretary	\$ 264.38
Violations Clerk	\$ 3,855.60
Court Police Coverage	\$ 1,045.50
Mileage Reimbursement	.535 per IRS publication

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- Resolution 2017-042 Grant Approval B-11, L-16

Comm. Garay made a motion, seconded by Comm. Pfefferle to approve Resolution 2017-042.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

***RESOLUTION 2017-042 OF THE TOWNSHIP OF ALEXANDRIA , COUNTY OF HUNTERDON
, STATE OF NEW JERSEY APPROVING GRANT AGREEMENT IN CONNECTION WITH THE
SALE OF DEVELOPMENT RIGHTS EASEMENT ON BLOCK 11 , LOT 16***

WHEREAS, the Township of Alexandria ("Township"), by Resolution 2016-074 adopted on August 10, 2016, gave final approval and committed to provide a cost share, along with the State of New Jersey and the County of Hunterdon, for the purchase of a development easement by the County of Hunterdon on Township-owned property known as Block 11, Lot 16, with an address of 51 Mount Salem Road in the Township, through the New Jersey State Agriculture Development Committee ("SADC") Farmland Preservation (Municipal Planning Incentive Grant) Program; and

WHEREAS, the Township's cost share was calculated by the SADC to be 16.5% of the certified "after" value of \$5,137.63 per acre (ie. \$834.41 per acre x 79.228 +/- acres = \$66,108.63 +/-), with adjustments for survey or title; and

WHEREAS, in furtherance of the above acquisition, the SADC has authorized a Planning Incentive Grant in the amount of \$274,826.88 to the Township which represents the SADC's previously committed 67.52 % cost share of the purchase price of the development easement which has been surveyed and calculated to be 79.228 +/- net acres; and

WHEREAS, the Township has been requested to provide its portion of the cost share and enter into the SADC's form of Grant Agreement, which agreement is on file with the Township's Administrator/Clerk ; and

WHEREAS, the Township's cost share shall be deducted from the closing proceeds in conjunction with its sale of the easement to the County of Hunterdon since the Township is the owner of the property.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The Grant Agreement provided by the SADC in connection with the purchase of the development easement by the County of Hunterdon on Township-owned property known as Block 11, Lot 16, located at 51 Mount Salem Road in Alexandria Township, is hereby approved and the Township's proportionate cost share of the development easement is authorized to be deducted from the closing proceeds in connection with the sale of the development easement to the County of Hunterdon.

2. On behalf of the Township Committee of the Township of Alexandria, the Mayor, Deputy Mayor, Township Administrator/Clerk and Township Attorney, as appropriate, are authorized to prepare and sign any and all documentation necessary to effectuate the execution of the Grant Agreement and the closing on the sale of the Agricultural Rights Agreement to the County , together with the funding of same.

- Appointment of Storm water Coordinator

Comm. Garay made a motion, seconded by Comm. Pfefferle to appoint Township Engineer Chris Kastrud as the Storm water Coordinator for Alexandria Township.

BILL LIST:

Comm. Garay made a motion, seconded by Comm. Pfefferle to approve the attached bill list with the exception of PO # 8585 in the amount of \$400.00 to Ed Horsfall.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Motion Carried

ENGINEER'S REPORT:

Comm. Pfefferle read the following report prepared by Twp. Engineer Kastrud:

- 1.) Schoolhouse Road Roadway Improvements Plan:

January 7, 2017 – Met Glenn Griffith onsite and walked entire length of proposed project. Discussed permits and possibility of NJDOT funding.

- 2.) Creek Road:

January 24, 2017 – Inspected roadway conditions with Glenn Griffith. No action necessary at this time based on discussions with Township Committee.

- 3.) Senator Stout Road Roadway Improvements Plan:

Walked entire project with Glenn Griffith. Discussed roadway slopes and drainage issues. Possible solutions include extending drainage pipe and installation of additional catch basins to control runoff alongside of roadway. Discussed solution to new geometry at the intersection of Senator Stout, Sky Manor, and Oak Summit Roads. Provided cost estimate to Glenn for budgeting purposes.

- 4.) Sweet Hollow Road Retaining Walls:

Reviewed pictures sent by Glenn Griffith. Inspected site. March 31, 2017 – Inspected wall with Glenn Griffith. Wall appears to be outside of right of way. Advised Glenn that I didn't think it was a township issue.

5.) Pedestrian Bridge at Alexandria Park:

January 7, 2017 – Glenn Griffith explained the current status of the bridge. We visited the site. Glenn described the history of possible solutions.

February 26, 2017 – Met Mark Yaros onsite and discussed possible solutions and general costs.

March 9, 2017 – Issued memo regarding three (3) alternatives for a new bridge.

March 29, 2017 – Email from Andrew Niebuhr stating that the commission decided on March 28th to move forward with option number one (#1).

March 31, 2017 – Inspected the site with Glenn Griffith. Discussed design options/ ideas.

6.) MS4 Stormwater Permit Annual Report:

April, 2017 – CMK will review new permit and report to Township Committee (TC) of any new requirements that will impact the township.

7.) Tax Map Revisions and Update:

April, 2017 – CMK will work with Michele Bobrowski and Tax Assessor to update tax maps.

8.) NJDOT Local Aid:

April, 2017 – CMK will work with Michele Bobrowski to create an account for Alexandria Township.

9.) FEMA – CRS Program:

April, 2017 – CMK will contact ISO office and determine course of action for Alexandria Township to become part of program.

APPROVAL OF MINUTES:

- March 8, 2017 Executive Session Minutes
- March 8, 2017 Township Committee Meeting Minutes
- February 21, 2017 Budget Meeting
- March 7, 2017 Budget Meeting

Comm. Pfefferle made a motion, seconded by Comm. Garay to approve the above Township Meeting Minutes and Executive Session Meeting Minutes.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

PUBLIC COMMENT ON GENERAL MATTERS:

Former Mayor Fuerstenberger asked what Storm Water Management was. Township Committee noted that Storm Water Management is the management of water runoff and flooding in rural areas that can affect drinking water.

Former Mayor Fuerstenberger also commented on Gov. Christie's proposal to stop placing legal ads in the newspapers and that he would not like to see this legislation pass because he relies on those ads to see resolutions, ordinances, and meeting dates.

The DPW employees were present along with their Union Representative Mike Broderick for this meeting to discuss dental benefits. DPW employees were "Rice Noticed" and all employees of the DPW requested in writing that this matter be discussed in open public session. Due to a cancellation of dental insurance of a DPW employee by the State for missing documentation is why this discussion is taken place. Neither the Township Committee nor CFO Hart were aware that two employees who waive their health benefits were provided with dental insurance by the Township at no cost to them. Township employees pay towards their health insurance according to a contribution tier system devised by the State. According to Shop Stewart Hammerstone, past Administration provided dental benefits to full-time employees at no charge in lieu of raises during contract negotiations several years ago. In 2013, the Township Committee at that time wanted to have all full time employees pay 50% of their dental insurance. Language by the State pertaining to health benefits/dental coverage is very broad and vague. The Township Committee in 2013 did not move forward with having the employees pay 50% for this coverage. In 2014, a clause was added to the DPW Union Contract noting that dental benefits would be provided to full-time employees. Township employees do not pay towards dental benefits at this time in accordance with the Union Contract that will expire in 2020. Mayor Abraham recommended that Township Administrator/Clerk Bobrowski reach out to former CFO Reese so that he can assist CFO Hart in benefit coverage and costs to the Township for employees moving forward.

CORRESPONDENCE:

- **Save the Date:** June 10, 2017 Girl Scout Troop 80385 will be holding a Community Day at the Park from 4 PM to 10 PM. Fun Activities to include a DJ, Movie, Vendors, Games

Comm. Pfefferle made a motion, seconded by Comm. Garay to move to Executive Session.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Open Public Meetings Act RESOLUTION- Executive Session

WHEREAS, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

_____ A confidential or excluded matter under Federal or State Law or Court Rule.

_____ A matter involving information that may impair the Township's rights to receive funds from the United States Government.

_____ A matter constituting an unwarranted invasion of an individual's privacy rights.

_____ Collective Bargaining Agreement or negotiation of the Agreement.

 X Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.

Mt. Laurel Housing

_____ Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.

 X Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.

Delaware River Tubing

Solid Waste Bid

Milford Holland Rescue Squad

 X Matters falling within the attorney-client privilege.

Park/Rec Activities

 X Personnel matters involving a specific employee or officer of the Township.
Township Committee Meetings

Health Benefits

_____ Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.

3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
 4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
 5. This Resolution shall take effect immediately.
-

Comm. Pfefferle made a motion, seconded by Comm. Garay to return to Public Session.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

EXECUTIVE SESSION:

The following matters were discussed in Executive Session:

- EMS Coverage-Milford/Holland

OEM Coordinator Harding met with the Holland/Milford Rescue Squad and the Kingwood Rescue Squad to discuss coverage for the Township. OEM Coordinator Harding has addressed concerns with the 911 operators about callouts and will be given data to review regarding calls and times so that recommendations can be made.

- Mt. Laurel Housing

No Update

- Delaware River Tubing

Matter to Stay in Executive Session

- Health Benefits

Matter was discussed in open public session.

- Solid Waste

Matter tabled until DPW Foreman can review the bid spec. Twp. Atty. Dragan noted that the Township has been entering into two year contracts for solid waste services but that the Township can enter into a contract up to five years.

- Park/Rec Activities

The Del Val Chargers Lacrosse Program had a game a few weeks ago that caused attendees to park on the grass throughout the park. The State Police were called but no tickets were issued. Twp. Atty. Dragan noted that the Township does have an Ordinance for this situation to refer to in the future:

Section 133-2:

FF.

No person in a Township park shall:

[Added 8-9-2006]

(1)

Drive any vehicle on any area except the paved park roads or parking areas or such other areas as may, on occasion, be specifically designated by posted signs as temporary parking areas.

(2)

Park a vehicle in other than a designated parking area in accordance with the posted directions at the parking area or with the instructions of any Township employee who may be present.

(3)

Park or leave standing any vehicle, whether attended or unattended, on any park road at any time; nor shall any person stop, however briefly, on the lefthand side of any park road.

Additional signs will be made referencing this Ordinance Section and of the possible penalties that can occur if in violation. The Violations are found in Section 1, Article 1:

Except as may be otherwise provided herein or in any chapter of this Code or by state law, any firm, person or corporation who violates any of the provisions of this Code shall, upon conviction thereof, be subject to one or more of the following: a minimum fine of not less than \$100 but not exceeding \$2,000, imprisonment for a term not exceeding 90 days or a period of community service not exceeding 90 days. Each day that a violation shall exist shall constitute a separate offense.

MOTION TO ADJOURN

Comm. Garay made a motion, seconded by Comm. Pfefferle to adjourn.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Meeting Adjourned at 10:10 PM.

Respectfully Submitted:

Michele Bobrowski, RMC

Township Clerk

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of April 12, 2017 and certify that said Minutes were approved unanimously by the Township Committee on the 10th day of May 2017.

Paul Abraham, Mayor

Dated: _____